

<b>Group Name:</b>		<b>Leader For The Day:</b>	<b>Date:</b>
<b>Review</b> (prep-notes / goals for session):			
<b>Recognize (+):</b>			
<b>Acknowledge (-):</b>			
<b>Advise (*):</b>			
<b>Work (=) www:</b>			<b>RAW SCORE</b>
Who:	What:	When:	
<p><b>Review:</b> As a leader, take time to prep before your meeting. Review your team's progress, make notes, and be ready to lead your team.</p> <p><b>Recognize (+):</b> Start the discussion by recognizing positives. Discuss &amp; write down your team's wins, progress, and accomplishments.</p> <p><b>Acknowledge (-):</b> Next, turn your attention to challenges. Discuss and write down areas that could be improved.</p> <p><b>Advise (*):</b> You may have valuable input or have heard good ideas from the team. Write them down and share them.</p> <p><b>Work (+):</b> End by clarifying WHO is doing WHAT specific task and WHEN. We suggest ONE high-priority action per session/member.</p> <p><b>RAW SCORE:</b> How did the team do today on a scale of 1-10? Discuss and share.</p>			